

# EVERSHOT VILLAGE HALL

<http://evershot.org/village-hall/>

Charity Commission Registration Number 206475

## BOOKING FORM – REGULAR USERS

### BOOKING DETAILS

(Please read the Conditions of Hire before completing)

<b>1</b>	<b>Title of Organisation: (if applicable)</b>	
<b>2</b>	<b>Name and Address of Hirer:</b>	
<b>3</b>	<b>Telephone Number:</b> <b>Email</b>	<b>Home:</b> _____ <b>Work:</b> _____
<b>4</b>	<b>Type of Event:</b>	
<b>5</b>	<b>Facilities Required: (Main Hall, Kitchen, Ladies Toilets, Gents Toilets, Store Room) (Please note that these facilities should be cleaned by the Hirer)</b>	
<b>6</b>	<b>Approximate numbers attending (Min and Max)</b>	
<b>7</b>	<b>Hire Charges: Per Day (or part thereof)</b>	
<b>8</b>	<b>Please return the completed booking form to:</b>	<b>THE HALL Treasurer</b> <a href="mailto:alexmollett@btinternet.com">alexmollett@btinternet.com</a>

<p><b>9</b></p>	<p><b>Dates and Times Required:</b> (all dates may not be available)</p>	<p><b>For example 1/9/14 (9am – 3pm)</b></p>
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**I have read and understood the Conditions of Hire and confirm that the person/organisation who is applying accepts them.**

**NAME (Please print)** .....

**SIGNED** ..... **DATE** .....